

City of Dahlonega, Georgia
Park Street Utility Improvements
PRE-BID CONFERENCE AGENDA & MINUTES

DATE: 08-03-2023

TIME: 2:00 P.M.

PROJECT: Park Street Utility Improvements

PROJECT NO.: 033-22-140

Minutes (shown in blue bold text and Italics) prepared by Matt Henderson of Wiedeman and Singleton, Inc. (W&S). Please submit corrections to these minutes to Matt Henderson mrh@wiedeman.com.

I. WELCOME ALL ATTENDEES

Please be sure to sign the “Sign in Sheet” since Bids will not be opened by those not attending. Also, please verify contact information on sign-in sheet, to which all addendums will be communicated.

Matt Henderson, Wiedeman & Singleton, Inc. (W&S)

Mark Buchanan, City of Dahlonega

Brittany Lee, City of Dahlonega

Ron Simmons, City of Dahlonega

Vince Hunsinger, City of Dahlonega

Larry Souther, City of Dahlonega

Thomas Brown, WL Griffin Company

Rob Strickland, Strickland & Sons Pipeline

Lanny Clay, Townley Construction

Selena Figueroa, North Georgia Pipeline

Byron Blackburn, North Georgia Pipeline

David Warda, RDJE

****Please see attached for a copy of the original sign in sheet.***

II. INTRODUCTIONS

Everyone introduce themselves. Please hold questions until the end.

III. PURPOSE

A. The purpose of the Pre-Bid conference is to point out some of the important project requirements.

B. It is not the intent of the Pre-Bid conference to change or modify Contract requirements.

C. Modifications, if needed, will be done by addenda.

IV. SEALED BID (PAGES 00 11 16 -1 AND 2, INVITATION TO BID)

A. Submit Bid on Enclosed form only.

- B. Bids will be received at the Office of the Purchasing Agent, 465 Riley Road, Dahlonega, Georgia 30533, Attention: Brittany Lee, **until 2:00 p.m.**, local time, on **Thursday, August 17, 2023**.
- C. Bids opened and read at 2:05 p.m., local time, on said date, in the City Hall Council Chambers at 465 Riley Road, Dahlonega, GA 30533.
- D. Submit Bid in envelope in format specified in "Instructions to Bidders," SECTION 00 21 13 of the Specifications.
- E. Bids not including Bidder's name and Utility Contractor's License No. on the outside of the envelope will not be opened.
- F. Bids not including proper Bid Bond, or not including an acknowledgement of addendum, will not be read aloud. **Please note the 5% Bid Bond requirement.**

V. ADDENDUM

- A. An addendum will be issued on or before **Friday, August 11, 2023**, to address any questions submitted by **Tuesday, August 8, 2023**, 5:00 p.m. local time.

VI. METHOD OF AWARD (PAGE 00 21 13-4 AND -5, INSTRUCTIONS TO BIDDERS)

- A. The Contract will be awarded to the responsive and responsible Bidder submitting the lowest Bid complying with the conditions of the Contract Documents. Award will be made on the basis of the prices given in the base Bid. The lowest Bid will be determined by the Owner and may include any combination of Division I & II work.
- B. The Owner reserves the right to reject any and all Bids and to waive any minor irregularities in Bids received whenever such rejection or waiver is in the Owner's interest. The Owner also reserves the right to disregard all non-conforming Bids.

VII. WORK TO BE DONE

- A. Furnishing all products and performing all labor necessary for the construction of ductile iron pipe water main, PVC gravity sewer, and RCP storm sewer, including all necessary and required appurtenances and service changeovers; and erosion and sedimentation control, as specified in the Contract Documents.
- B. Contract time is 420 consecutive calendar days .
- C. Liquidated damages are \$500.00 per day after contract deadline.

VIII. INSURANCE

- A. Please review all of the insurance requirements listed in Section 00 73 16.

IX. INTERRUPTION OF FACILITY OPERATIONS (SECTION 00 72 43 -8 ARTICLE 19)

- A. Coordinate with City of Dahlonega.
- B. Provide the Owner with written notice of at least 5 days prior to any interruption in facility operations required by construction activity.

X. MEASUREMENT AND PAYMENT

Review Section 01 22 00.

Mobilization – No separate payment shall be made for mobilization.

XI. CASH ALLOWANCES (SECTION 01 21 13, SPECIFICATIONS)

- A. Defines cash allowance items.
- B. Construction Surveying is at the City Engineer's discretion. This cash allowance does not apply to construction staking.

XII. CONSTRUCTION SEQUENCING & SEQUENCING CONSTRAINTS (SECTIONS 00 31 13.26 AND 00 73 00, SPECIFICATIONS)

- A. Contractor will incorporate requirements of this section in their construction schedule.
- B. Review section 00 31 13.26 Project Sequencing
- C. Restore route closely behind pipe laying operation with emphasis on completing each yard or property in succession.
- D. Limit major work to (2) two sites unless otherwise approved by the City. Service connections or cleanup and grassing may be performed at third site.

XIII. PROJECT MEETINGS (SECTION 01 32 19, SPECIFICATIONS)

- A. The contract will have a Preconstruction Conference for the purpose of establishing lines of communication and coordination of the project and to review project requirements.
- B. Monthly Construction Progress Meetings for the purpose of reviewing progress, existing or anticipated problems, etc.

XIV. CONSTRUCTION STAKING (SECTION 01 73 23.13, SPECIFICATIONS)

- A. Contractor will perform all staking.
- B. Construction surveying cash allowance only for verification of staking and installation of new mains and appurtenances. The presence of this cash allowance in no way relieves the Contractor of the responsibility of installing reference points, centerlines, temporary bench marks and verifying that the work has been performed accurately.

XV. EROSION AND SEDIMENTATION CONTROL SECTION 31 25 00, SPECIFICATIONS)

- A. Erosion control is an important Contract requirement. The Contractor is required to install and maintain erosion control devices in accordance with the Contract. Minimum requirements are shown on the drawings.
- B. The local land disturbance permit will be obtained by the City. However, the Contractor is responsible for paying any fines imposed for improper erosion control.
- C. Clean-up and grassing operations shall be maintained within 200 feet of the pipe laying operation and shall occur on a daily basis in conjunction with the pipe laying operation.
- D. The Contractor is expected to strictly adhere to the Contract requirements.

XVI. TRENCH EXCAVATION AND BACKFILL

- A. Please review requirements for excavating, pipe bedding, compaction and rock excavation in Section 31 23 16.13.

- B. Compaction will be checked in trench lines and around service lines and appurtenances.
- C. Please review contract documents and profiles for minimum covers. Additional depth of cover may be necessary where the 12” water main crosses the storm lines on South Park Street.

XVII. WATER MAINS AND ACCESSORIES (SECTION 33 10 00)

- A. Pipe and fittings shall be cement lined in accordance with AWWA C104. Pipe and fittings shall be furnished with a bituminous outside coating and an interior seal coat. Fittings shall be ductile iron conforming to AWWA C110 or AWWA C153 with a minimum rated working pressure of 250 psi.
- B. Please review other product requirements.

XVIII. SANITARY SEWERAGE (SECTION 33 31 13)

- A. Pipe and fittings shall be PVC SDR 26 solid wall in accordance with ASTM D3034.
- B. Please review other product requirements.

XIX. STORM UTILITY DRAINAGE PIPE (SECTION 33 41 00)

- A. Pipe and fittings shall be Reinforced Concrete Pipe in accordance with ASTM C76.
- B. Please review other product requirements.

XX. BORE AND JACK CASINGS (SECTION 31 70 00, SPECIFICATIONS)

- A. Review requirements for steel casing pipe. Particularly note casing thicknesses.
- B. Casing spacers required to support carrier pipe.

XXI. ADDITIONAL INFORMATION

- A. Permits (Road right-of-way Encroachment)
 - 1. Limits of construction shall be contained within the right of way and easements obtained by the City. A GDOT permit will be required for the jack & bore under North Grove Street.
 - 2. Must receive written Notice to Proceed from the City prior to performing any work.
 - 3. Coordination can be accomplished through the Resident Inspector, who will pick up the necessary DOT permit.
- B. Licenses
Contractor is responsible for requirements.
- C. Easements
The City will acquire all easements. *There are only two easements for this project.*

XXII. IMPORTANT CONSIDERATIONS

- A. In the Bid Form–Unit Price form, under “Additional Work if Ordered by the Owner”, the “Additional Depth of Cover” only applies when extra is depth required to give adequate clearance with the proposed storm pipes and structures.

- B. Please carefully read over the sections “00 31.26 Project Sequencing” and “00 73 00 Supplemental Conditions” in the Contract Documents.

XXIII. INPUT AND QUESTIONS

A. What is the anticipated start date?

- a. The anticipated start date is January 2024.*

B. Will the City consider having an asphalt index as part of the bid?

- a. The City will consider this and issue a change in the first Addenda if a change is approved.*

C. How will road closures be handled? Will the contractor be allowed to keep one lane closed overnight?

- a. The City will allow block by block sections of the road to remain totally closed to through traffic while utilities are being constructed. The City expects the contractor to provide temporary access to the properties in the closed section for residents and emergency vehicles.*

D. What about milling of asphalt in Division I – South Park Street?

- a. Asphalt milling is not anticipated for South Park since most of the asphalt will be removed when the utilities are replaced.*

E. Will all of the sidewalks be replaced?

- a. Contractors will only remove and replace sidewalks as necessary for the utility improvements.*

F. Will the Contract Time still be 420 days if only Division I is awarded?

- a. The City will consider this and issue a change in the first Addenda if a change is approved.*

G. Will the City require the storm pipes to be air tested?

- a. The City will consider this and issue a change in the first Addenda if a change is approved.*

H. How will rock excavation be handled in a Jack & Bore situation?

- a. If rock is encountered that cannot be removed through the casing, then the City may authorize the contractor to complete the crossing by another method.*

I. Will the City require by-pass pumping to be monitored in person 24 hours/day?

- a. The Contractor shall submit a bypass pumping plan for approval that satisfies the requirements of specifications. If the by-pass pumping system has remote capability, then the City will consider allowing the contractor to monitor remotely during non-working hours.*

J. Is there GEFA money involved with the project?

- a. No.*